



Ministry Internship

We are excited that you've decided to apply to be part of the NewHope Ministry Internship program.

Please ensure you complete the following forms as part of the application process. Once completed, please scan and email them through to doc@newhope.family

Upon receipt we will review your application and contact you within 10 days.

Application Checklist:

- Application Form**
- Pastoral Reference Form**
- Your Resume (education, work history and ministry experiences)**

The NewHope Ministry Internship is a **paid** internship. Upon acceptance of your application you will be required to attend an interview and complete further requirements prior to your appointment as a Ministry Intern at NewHope Church.

Some of these requirements will include:

- A valid Working With Children Check
- Completion of Safe Church Training
- Agreement with NewHope's Code of Conduct and other policies/procedures
- Providing your Tax File Number and other employee information

We consider each application prayerfully and thoughtfully, and are committed to each Ministry Intern having a positive and fruitful year in their own pursuit of Jesus and what He has called and created them for.

Much love,

David O'Connor (Doc)
Lead Pastor



Ministry Internship Application Form

Personal Details

Name:

Date of Birth:

Gender:

Marital Status:

Address:

Email:

Mobile:

Emergency Contact Name:

Emergency Contact Number:

Christian Life

Please briefly outline your own Christian faith journey, including key experiences such as salvation, water baptism, Spirit baptism etc.



Personal Summary

Please outline your existing commitments and responsibilities, including family, work, study or any other relevant factors.

Do you have a criminal record, pending investigations or any other circumstances that would impact your ability to work in ministry and/or with children? If so, please outline.

Do you have or consider yourself to have any health issues (physical or mental) that need to be considered by you and/or by us? If so, please outline.

Please read the following policies at www.newhope.family/policies and tick the box to indicate you have read and understood each policy:

- Safe Church Policy
- Procedure for Staff and Volunteers
- Procedure for Conflict Resolution
- Procedure for Handling Complaints Against Staff and Volunteers
- Procedure for Responding to Child Protection Concerns
- Code of Conduct for Staff and Volunteers

Signed: _____

Date: ____ / ____ / ____



Ministry Internship Pastoral Reference

Please have a pastor from your current church complete the following form in support of your Ministry Internship application.

Pastor Name:

Church Name:

Mobile:

Email:

Applicant Name:

The person above is applying for admission into the NewHope Ministry Internship program and is asking you to provide a pastoral reference. Serious consideration is given to this reference, as the applicant will be working with children and in a paid internship/ministry arrangement. The program is designed for the applicant to explore and discover their own God-given calling whilst actively participating in ministry and the life of NewHope Church. Please be honest and fair in your comments to assist us with our discernment and assessment of the applicant and their suitability for the program.

Do you wish this reference to be kept confidential from the applicant? YES / NO

How long have you known the applicant? _____

How long has the applicant attended your church? _____

Would you appoint the applicant to a ministry position in your church? YES / NO

How well do you know the applicant? CLOSELY / WELL / CASUALLY / BY FACE

Does the applicant's life reflect a personal commitment to Christ? YES / NO

Does the applicant live by Biblical moral standards? YES / NO

What type of involvement has the applicant had within your church? _____



**Ministry Internship Pastoral Reference
(continued)**

What are the applicant's greatest strengths? _____

Are there any weaknesses or recurring issues regarding the applicant? _____

What ministry area/s do you believe the applicant would be best suited and gifted for?

Is there anything to your knowledge that needs to be considered in the appointment of the applicant to a ministry position? EG: moral issues, doctrine, criminal history, health, finances, relationships etc.

In your opinion, does the applicant possess the capacity and ability to cope with the pressures and responsibilities that come with life and ministry? YES / NO

Do you have any additional comments to make in support or reservation of the applicant?

*Thank you for completing this reference.
Please scan and email this document to David O'Connor.
(doc@newhope.family)*